



# Certified Professional Guardianship and Conservatorship Board

Monday, August 14, 2023

Zoom Meeting

7:30 a.m. – 9:00 a.m.

## MEETING MINUTES

### Members Present

Judge Diana Kiesel, Chair  
Judge Cadine Ferguson-Brown  
Judge Robert Lewis  
Ms. Lynda Clark  
Ms. Kristina Hammond  
Ms. Lisa Malpass  
Mr. William Reeves  
Dr. K. Penney Sanders  
Mr. Dan Smerken  
Ms. Susie Starrfield  
Ms. Anita Souza

### Members Absent

Ms. Melanie Maxwell  
Judge Grant Blinn

### Staff Present

Ms. Stacey Johnson  
Ms. Bowman  
Ms. Thai Kien  
Ms. Kay King  
Mr. Samar Malik  
Ms. Maureen Roberts  
Ms. Rhonda Scott  
Ms. Sherri White

**Guests** – See last page

### 1. Meeting Called to Order

Judge Diana Kiesel called the August 14, 2023 Certified Professional Guardianship and Conservatorship Board meeting to order at 7:31 a.m.

### 2. Welcome, Roll Call & Approval of Minutes

Judge Kiesel welcomed all present. Approval of June minutes tabled to next meeting, pending suggested changes.

### 3. Executive Session (Closed to Public)

### 4. Reconvene (Open to Public)

### 5. Chair's Report

Judge Kiesel reminded everyone that a judicial officer is needed to replace her when her term expires in September 2023.

A WSBA position will be open as well. The WSBA has been informed and they will be positing that position soon.

## **6. Grievance Report**

Ms. Scott reported five(5) grievances were received during the month of July. As of today, the Board has dismissed ten (10) grievance and forwarded nineteen (19) grievances to superior court. A total of thirty-eight (38) grievances are currently unresolved. Currently, there are two hundred fifty-one (251) active CPGCs.

## **7. Bylaws Committee**

Judge Kiesel announced that the Bylaws Committee will reconvene prior to September's Board meeting to address additional comments received from WAPG regarding the suggested changes to the bylaws.

## **8. Regulations Committee**

Dan Smerken reported that there were no updates.

## **9. Vote on Executive Session Discussion**

On behalf of the Applications Committee, Judge Robert Lewis presented the following applications for certification. The Application Committee abstained.

Motion: It was moved and seconded to conditionally approve Melinda Bradley's application for certification based on completion of the UW program, with transferable skills in healthcare. The motion passed.

Motion: It was moved and seconded to conditionally approve Byron Cotton's application for certification based on completion of the UW program, with transferable skills in financial. The motion passed.

On Behalf of the Appeals Committee, William Reeves presented the following appeal. The Appeals Committee abstained.

Motion: It was moved and seconded to reverse the denial of, and approve, Roslynn Jackson's application, conditional on completion of the UW program. Lynda Clark, Dan Smerken, and Susie Starrfield opposed. The motion passed.

On behalf of the Standards of Practice Committee, Dr. Sanders presented the following grievances for Board action. Members of the Standards of Practice Committee abstained.

Motion: It was moved and seconded to dismiss grievance 2023-003 based on findings received from Superior Court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-014 based on findings received from Superior Court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-018 based on findings received from Superior Court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-022 based on findings received from Superior Court. The motion passed.

Motion: It was moved and seconded to forward grievance 2023-032 to Superior Court. The motion passed.

Motion: It was moved and seconded to forward grievance 2023-033 to Superior Court. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2023-034 as incomplete. The motion passed.

Motion: It was moved and seconded to forward grievance 2023-035 to Superior Court. The motion passed.

Motion: It was moved and seconded to forward grievance 2023-036 to Superior Court. The motion passed.

Motion: It was moved and seconded to forward grievance 2023-037 to Superior Court. The motion passed.

Judge Kiesel noted that the Board will review grievances 2022-070 and 2022-072 during the September 11, 2023 Board meeting.

## **10. Wrap Up/Adjourn**

With no other business to discuss, the August 14, 2023 CPGC Board meeting was adjourned at 8:39 a.m. The next Board meeting will take place via Zoom on September 11, 2023 beginning at 7:30 a.m.

**Recap of Motions:**

<b>MOTION SUMMARY</b>		<b>STATUS</b>
Motion:	It was moved and seconded to conditionally approve Melinda Bradley's application for certification.	Passed
Motion:	It was moved and seconded to conditionally approve Byron Cotton application for certification.	Passed
Motion:	It was moved and seconded to reverse the denial of, and approve, Roslynn Jackson's application, conditional on completion of the UW program.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-003 based on findings received from Superior Court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-014 based on findings received from Superior Court.	Passed.
Motion:	It was moved and seconded to dismiss grievance 2023-018 based on findings received from Superior Court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-022 based on findings received from Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2023-032 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2023-033 to Superior Court.	Passed
Motion:	It was moved and seconded to dismiss grievance 2023-034 as incomplete.	Passed
Motion:	It was moved and seconded to forward grievance 2023-035 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2023-036 to Superior Court.	Passed
Motion:	It was moved and seconded to forward grievance 2023-037 to Superior Court.	Passed

**Guests:**

Katlyn Balsam  
Christopher Fast  
Byron Cotton  
Denise Meador  
Deborah Jameson

Chris Niel  
Brenda Morales  
Karen Newland, Puget Sound Guardians  
Sarah Tremblay  
Glenda Voller  
Melissa Wilcox